

# **Delhi Fall Fest**

## **2018 Vendor Application**

**\*Please note that the Festival will be held rain or shine**

The Delhi Fall Fest Committee invites you to participate in our annual event which runs from **September 7th to 9th, 2018.**

**Where:**

The festival is being held in Downtown Delhi.

**Rental Size and Description:**

Each space is 20'x10' You must provide your own equipment, (i.e. tables, chairs, & display stands). This is an OUTDOOR Event. Please bring a canopy shelter. No Norfolk County Vendor permit required.

**Space Rental Costs:**

\$125.00 for three days or \$60.00 per day - Each 20 x 10 ft space - Non Food Vendor

\$175.00 for three days or \$100.00 per day - Food Vendor

**Set-Up, Take-Down:**

Friday set - up by 3pm till 9pm - Saturday is from 10am till 9pm - Sunday is from 10am to 5:00pm

Take-Down can start after 4:30pm on Sunday

**Space Rental Agreement:**

1. Vendors must be ready and open for business at the times specified.
2. Vendors are not guaranteed exclusive rights to any product.
3. No Refunds will be given.
4. Delhi Fall Fest is not responsible for any losses due to fire, smoke, water, or any other causes to his/her goods.
5. Vendors agree to participate for all 3 days unless application submitted is for specific days.
6. Vendors shall not tear down, pack away, or remove any items prior to 4:30pm Sunday.

**Application Information:**

1. Complete and sign the application form.
2. Send three photos if you are a new vendor.
3. Make cheques payable to "Delhi Fall Fest"
4. Send in your application as soon as possible.

**Deadline for application is Food Vendors July 1, 2018. Non-Food Vendors August 7, 2018**

Questions: If you have any questions please feel free to call Paul at 519-582-0073  
or E-mail - grandpa1995@hotmail.com

**Accommodations:**

There are several motels in Delhi and the surrounding area should vendors require overnight lodging.  
Dell Motel - 519-582-1280; Delhi Motor Inn - 519-582-1031; The Little Inn - 519-582-3551.

Delhi Fall Fest reserves the right to reject or prohibit the participation in the show of any exhibitor whom is objectionable to other participants or displays or sells objectionable product materials or merchandise.

**Vendor Contract:**

I wish to apply for a vendor's space at the 2018 Delhi Fall Fest

Business Name: \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Contact Name: \_\_\_\_\_

Daytime/Cell/Evening Tel. # \_\_\_\_\_

E-mail Address \_\_\_\_\_

Vendor Product: \_\_\_\_\_

\_\_\_\_\_

**Non Food Vendors:**

Number of Spaces \_\_\_\_\_ \$125. 00 for 3 days (No Hydro)

or \_\_\_\_\_ \$60.00 per Day (Please Specify Days) \_\_\_\_\_

**Food Vendors:**

Number of Spaces \_\_\_\_\_ \$175.00 (Food Vendor - Hydro Pending)

or \_\_\_\_\_ \$100.00 per Day (Please Specify Days) \_\_\_\_\_

Insurance verification copy and payment is required with this contract. Payment does not guarantee acceptance, but every effort will be made to ensure a fair and equitable distribution of items being vended. Vendors agree to leave space(s) clean each night.

Enclosed please find cheque payable to Delhi Fall Fest in the amount of \$ \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Mail to: Delhi Fall Fest 360 Northern Ave. Delhi, Ontario N4B 2R5 Attn: Paul Murray

**Norfolk County Fire Prevention Division**

**95 Culver Street,**

**Simcoe, Ontario N3Y 2V5**

**Phone: 519-426-4115 Fax: 519-426-4140**

**Administration Headquarters**

Fire Department Special Event Approval Form Vendor Fire Safety Requirements (General Non-Cooking)

Event: Delhi Fall Fest Phone: 519-582-0073

Name of Vendor: \_\_\_\_\_ Phone: \_\_\_\_\_

Norfolk County requires that all vendors are in compliance with the following requirements: Note: Vendors conducting any cooking activities must also complete the Vendor Fire Safety Requirements for Cooking Conditions Form.

**Portable Fire Extinguisher Protection:**

- Vendors must have a portable fire extinguisher with a minimum 2A10BC rating. The extinguisher must have a technicians tag certifying maintenance within the last 12 months.

**Tents:**

Any Tent, tarp, canopy or similar shelter being used at the event must:

- Have an aggregate area of less than 60sq. M (645 sq. Ft). Larger tents require approval through building permit application and inspection.

- Must be labelled or have documentation confirming the tent material has a high degree of flame resistance in accordance with standards set by one of: NFPA 701, or CAN/ULC S-109.

Multiple tents in a grouping shall not exceed an area of 60 sq. m. (645 sq. ft) without a minimum 3m fire break separating the grouping from other tents or structures.

**Electrical Service:**

- Any electrical work will be undertaken by a qualified, licensed electrician, and will be subject to inspection by the Electrical Safety Authority.

- All electrical equipment used shall be listed and approved for use in Canada.

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Delhi Fall Fest Committee will endeavour to comply with the above conditions.

By signature, the Vendor certifies that they will comply with the above conditions.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Insurance:**

Each vendor is responsible for your own insurance and signing of the agreement, constitutes that you will at no time hold Delhi Fall Fest liable for any damages to your equipment or body if anything should occur that would be detrimental for all.

**Liability Release:**

In consideration of being allowed to participate in any way in the Delhi Fall Fest being held September 7th,8th and 9th 2018, the undersigned or myself and on behalf of my heirs, estate trustees, successors, assigns and next of kin hereby release and hold harmless Norfolk County and the Delhi Fall Fest Committee, their respective Officers, Officials, Agents and or, Owners and Lessors of premises used in connection with the Delhi Fall Fest, from any legal liability for losses or damages of all and every description howsoever caused including negligence on the part of Norfolk County and the Delhi Fall Fest Committee, their respective Officers, Officials, Agents and or Employees, other participants, Sponsoring Agencies, Sponsors, Advertisers, and if applicable, Owners, and Lessors of premises used in connection with the Delhi Fall Fest.

The undersigned or myself agrees to assume both all risks involved in participating in the Delhi Fall Fest and whatever injury or loss may occur as a result of the participation of the undersigned or myself howsoever caused. The undersigned or myself acknowledges having read this release and have confirms that the undersigned or myself understands its terms and the undersigned signifies acceptance of these terms by the signature of the undersigned or myself below.

The undersigned or myself acknowledges receipt of a copy of this Release.

Participant's Signature: \_\_\_\_\_

**Insurance Requirements: All applied services (e.g. body piercing) are required to submit a Certificate of Insurance in the amount of \$1,000,000.00 minimum for Liability Insurance. Delhi Fall Fest 360 Northern Ave, Delhi, Ontario N4B 2R5 must be named as an additional insured during the Festival.**

**Municipal Requirements: all Non-Food Vendors – All booths must meet the safety requirements set out by Norfolk County's Fire Dept. (See Attached). Sign and return with your application.**